

Open Board Meeting Minutes – Sep 11, 2017

Meeting Venue:

Chapel, Thunderbird School, 1 Global Place [1] [SEP] Glendale, AZ 85306

Board Members

Paul Hendricks – Present
Bernie Lacotta - Present
Scott Cebulski – Present
Richie Underwood - Absent
Bill Scheets – Present
Jeff Smale - Absent
Casey Rogalski – Present

TIMELY ITEMS

Approve Minutes

- Approve Aug 14 Meeting Minutes. Approved.

Race Logistics - Next Race #9 – Sep 23

- Keep the hours from last race? Yes
Note that we need to announce over the PA when practice is starting and the next classes.
- Registration – Rich Bowen still volunteering for registration and it inhibits his ability to race. Could use additional race day help.
- Garret concern about enforcing Kid Kart rules.
 - Out of position on starts
 - Bumping other karts
 - Flagging inconsistencies
 - Rules clarified/documentated
 - Introduction of Race Director at Drivers Meeting
 - This last race was cleaner.
 - We'd like to use black/rolled black flags and have the race director talk to parents that night.
 - Bernie will be the liaison to the Race Director from the board.
 - The board wants new drivers to practice on Tuesday nights and get approval before racing.
- Jeff Smale accident. Any issues we need to address? The county was notified, and Bernie filled out the paperwork.

Competition Committee

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- Proposal for World Formula Winter Series to run the blue ignition and optional clutch (same rule as LO206 – any can/drum clutch) for the Winter season. The blue ignition has a higher rev limiter that shouldn't come into play at our track; it should be self-limiting. This will also allow for more aggressive gearing, and in the neighborhood of 1 second faster lap times. The board provisionally approved this at the Aug 14 meeting with a final decision at this meeting. The board approved, and others present agreed.
- Do we need to get this change in WF class approved by IKF? No
- Proposal to start a LO206 Masters class (40+). This would allow older (and possibly heavier drivers?) to compete in a separate class. Would start at same weight as Senior.
We will tentatively offer this beginning in the winter season, subject to agreement at the Oct Meeting.
- Confirm Winter Series Dates. Curtis Proposal:
Nov 12, Nov 26 (Sun after Thanksgiving), Dec 10, Jan 7, Jan 21, Feb 4, Feb 18, Mar 4, Mar 18, Apr 8. Agreed
Plus Rain Date? Alternative to have a Sat night right before a race.
- We'll also need configurations for the Winter series.
- Should we continue Pill Draw/Heat Races vs. Qualifying for Winter Season? Yes.

COUNTY LEASE RENEWAL

- Special Use Permit for Super Moto has been completed and the fee paid.
- Would like to seek SUP to add additional CONEX units.
(Host/Caretaker has a new unit on their site so we may be able to add some units for rental or PKRA storage).

2018 Tire Contract

- 2016/2017 Envinco tire contract with Tom Kutscher is up at the end of the year. Paul will put together an RFP.
- There was discussion of Hoosier tires that last longer and have very good grip. There was also consideration being given to using the hard Duro tires for LO206 – much cheaper, and much less grip.

Track / Facility

- Confirmed approval via email for Kevin Boland to do insulation work on the Conex A/C (value \$2540) in exchange for a silver membership for Kevin and Kevin Jr. and pit spots 20 & 21 (total

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value \$1090. Membership just expired Aug 26. Agreed.

- Additional Conex A/C repair work (including 50Amp breaker?) – Bernie. Put in different fan motor and moved it. The compressor is old, but a new one is \$1200-\$1500. Bernie will look at a deal for replacement and talk with Scott who can get a deal, but we'll hang on with the current unit for now.
- Trading Silver Membership (\$540 value) to Chris Rhein for 45 hours of Landscaping work. Still a deal, but we need to get it done soon.
 - Fix/Level Runoff areas. Alternate is a work party
 - Kill Weeds or Mowing
- We also have a proposal from several anonymous individuals who would make significant improvement in the runoff areas using clay and other materials to significantly improve them (beyond the fixing in the proposal above). They would like to solicit donations from other members to supplement their donations.
- Fixing Cracks. Hendricks family business proposes to perform this work for \$6,900 (less than the other bid price of \$7,200), and would plan to have it done before the Showdown. Approved.
- Modular Office for Registration – Rex Calderwood may be able to donate a unit. Alternative to enclose part of the covered area.
- Should we buy some replacement Transponders (\$275 each)? Bernie will get a count.
- Internet Hot Spot has bulging battery – at least needs the battery replaced. Need quick turnaround (e.g. take it on a Sunday and return Tuesday for practice?) Bernie to take care of this.
- Transponder system (decoder) issue occurred at race #7 where it wasn't working at the beginning of the race – apparently due to heat, and with a good probability it was the router, which has now been replace. We need to turn off decoder when not in use, but we might want to leave WiFi live (Router and Hotspot) during the week.
- Renting the Conex for Kart Storage. Need pricing and rules. Need County approval for additional units – Discussion deferred.
- New Breakers for some of the lights and add lights in dark areas – discussion deferred.

Banquet – scheduled for Oct 28

- Scott and Curtis are arranging at Dave & Busters. Ballpark \$3500 based on 100 people. Need final number to them 7 days ahead (Oct

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21).

Board (and related) Responsibilities

- Paul will send out description of Director liability insurance to the directors. Still following up on details.
- President – retain Paul Hendricks? Voted Yes
- Vice President – retain Bernie Lacotta? Voted Yes
- Secretary – retain Bill Scheets? Voted Yes
 - Membership / Pit Spaces – Bill Scheets
 - Website – Bill Scheets
 - Online purchases – Bill Scheets
- Treasurer – Tentatively Jeff Smale. Discussion deferred
- Specific Financial
 - Financial Transaction Entry - Connie
 - Bill Paying - Connie
 - Financial Reporting - Connie
 - Electronic Payment / Billing Reconciliation – Connie????
 - Worker Payments – Connie – Backup when she's gone?
 - Worker W9s - Rich Bowen
 - Insurance – Practice (NKA) - Bernie, Race (IKF) – Rich, General Liability - Paul
- Track/Facilities – Bernie Lacotta
- Awards/Trophies – Bryan Q wants to continue with this.
- Promotions -
- Advertising -
- Marketing –
- Sponsorship -
- Primary response to information requests -
- Points – Mark Traylor will do for now, but Jacob could do this race day. Jacob says with the new software and computer, he can handle it starting with winter season.

Arrive and Drive Proposal – Bailey Murphy

- They would be Rental Karts (Honda motors, with full surround bumpers). Plans are that this would be roughly similar to LO206. Plan for 16 karts initially.
- Based on business plan of Alan Rudolph track in Texas. More of an indoor model. Averages 30 people a week.
- Timeframe – They would like to be open 9-9, and overlap with regular club practice hours. They would want to rotate their class in during

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- regular club practices (fourth group)
- They have a plan for Advertising/Marketing
- They will take care of insurance.
- Would plan to use existing facilities.
- Would like to purchase 3-4 pit spots for race day, and would like the rules changed to allow for that.
- Have a plan for Trailer/Mobile operation, but would like to use the Conex for storage if possible (we'd need to quantify how much that worth).
- Proposing 10% of gross revenue to the club.
- We'd need to discuss track rental priorities.
- Concern that with this much usage, the heavy karts will damage the track. If there is a large volume of business, the revenue to the club might be there to fix the track.
- We'd need to double-check with the county to confirm this would be allowable, but we believe it is allowed.
- They are ready to go within a month of approval.
- Could they take on assuming the track PKRA support responsibility (e.g. Bernie & Jimmy) during practice sessions?
- Term would be until the current PKRA county lease is up (March 2019)
- They will provide a more detailed proposal.

Finance

- Current Balance: \$30,446.77
- Bill asking for reimbursement for laptop, router, pre-tech labels and election. . Motion to approve \$652.03 Approved.

DEFERRED

IKF 4 Cycle (and 2 cycle?) Grand National – Are we in or out for 2018?

- Concerns
 - Participation of PKRA regulars may be at the cost of club racing and/or Showdown. Showdown is October 20-22, 2017, and COTA is Jan 26-28, 2018.
 - Financial Risk. Santa Maria apparently made about \$6k
 - Someone needs to lead this. It won't happen by itself.
- We need to make a decision – waiting until IKF gets back to us. It would almost certainly not be in December/January as was previously discussed.

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Outside Events / Promotions / Marketing / Advertising

- Paul has finalized the contract for the Showdown (Oct 20-22). We will also need a special use permit. TBD Check with Rich
- COTA race scheduled for Jan 26-28, 2018 signed agreement needed (and a SUP). This might be subject to a tire deal...
- We want to promote these sufficiently.
- We would like to do more with Facebook.
- Rich Cordova has trailer for sale – We like to ask Rich to donate if possible and have a good quality sign painted.

Other Discussion

- Consider lower race rates in summer / higher in winter.
- Electronic Payments at the track during Practice

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FOLLOW-UP ITEMS (deferred until next meeting)

- Lower Cost Trophies? We spend about \$250-\$300 a race.
Proposals include:
 - Added “No Award” as an option for race registration, but no process to collect / use this information.
 - Consider only having trophies when a certain minimum number of entrants for a class.
 - Proposal for some cheaper alternative like flags
- Bernie & Connie & Rich to work out plan to communicate the breakdown of track revenues.
- Transponder refurbishment status? - Rich Bowen See also above about buying additional.
- Document a transponder list with serial numbers?
- Noram Clutches <https://www.facebook.com/noramclutch> Plan to charge them \$500 web, \$525 for physical sign.
- Fix Speakers (need amp). Elaine Hendricks agreed to help fund sound system improvements if they would help in the area of their pits. The old wires have been disconnected until the amp issue is corrected. Rich Bowen will contact the guy we used last time.
- Rich Bowen is looking at light replacements (LED would be 60% of the usage). Scott was going to look into getting a grant. We need the new contract first, since a grant won't be considered with only a short time on the lease.
- Consider renting the Conex for kart storage and/or additional containers. Paul has someone to consult with on considering the potential of attaching additional storage units to the one that is secured instead of them all being secured.
- Consider NKA for Full Race Sanctioning?
 - Brought up by Joe Janowski
 - See Rules under www.nkaonline.com.
- We would like some driver education in addition to Tuesdays.
- Try A Kart Program To let potential drivers rent a kart. Curtis will talk to the other kart shops.
- Fire Extinguisher Inspect/Recharge needed – Brian thought the tags were all good, but will double-check?
- Rex Calderwood may have a unit for PKRA.
- Bernie and Brian need to provide letters to opt into WC.
- Paul to look into Drone and/or RC racing- Awaiting their proposal.
- Brian was going to get some trees.

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- Motorsports Reg – Bill and Jacob