

# Open Board Meeting Minutes – Mar 12, 2018

## Meeting Venue:

Casey Rogalski's Arrowlane Shop: 7745 E Evans Rd Scottsdale Az 85260

## Board Members

Paul Hendricks – Present  
Bernie Lacotta - Present  
Scott Cebulski – Present  
Richie Underwood - Present  
Bill Scheets – Present  
Jeff Smale - Absent  
Casey Rogalski – Present

## TIMELY ITEMS

### Approve Minutes

- Approve Feb 12 Meeting Minutes. Approved

### Meeting Venue

- We need to find another place to hold ongoing Board / Club meetings, as the Thunderbird Chapel is no longer available. Casey has indicated we can use his shop on an ongoing basis, though there may be occasional exceptions.

### Race Logistics n/ Procedures – Winter Series Race #10 – Apr 8

- Kid Karts – Split into Advanced & Novice Classes. We will continue with the current informal process, and can consider a more formally documented process later.
- Proposal to allow those 30+ years of age and over 200lbs to race as part of the World Formula Masters class. This was voted down, and the class will remain as-is.
- Proposal to separate World Formula Masters from Medium/ Junior in Pill Draw. We will consider this for the summer season.
- Additional Race Day practice time?
  - Kid Kart Parent wanted two practices before drivers meeting. The board declined.
  - Paul suggests special practice session after the race with a possible social element such as a pot luck and hot dog roast, maybe a fun driving event of some sort like we used to do. Maybe a mini endure or practice on some sort of an unusual configuration. We will consider doing a social in conjunction with the Surfer's classic.

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- Paul wants an explicit policy for the situation when people claim they are unable to use the web site for Pre-Registration. The process will remain the same, in that pre-registration must be completed to get the discount. Everyone is encouraged to pre-register early, and contact [webmaster@pkra.com](mailto:webmaster@pkra.com) with any issues.
- Timely Final Results. We want to post results Monday or Tuesday after the race. This can be used for both communicate and for trophies to be made up. We also want to get points updated after every race, and the current points correctly updated.
- Summer 2018 Schedule: Proposed: 4/21, 5/12, 5/26, 6/9, 6/23, 7/14, 8/18, 9/8, 9/22, 10/6. Approved.
- We will need to confirm whether to do pill draw for the summer season.
- Proposal to consider Saturday Day races for Winter 2019 season. We would need to get a lot of input from the members. We tend to get good revenue from Saturday practice, so don't plan to pursue.

## Director & Officers Liability Insurance

- Renew D&O Policy 5/9/2018 to 5/9/2019 for \$3,430. The board approved.

## NKA taking over IKF Insurance

- As a result of SKUSA taking over IKF, IKF will use NKA for insurance. Forms and paperwork are being transitioned.
- Are there other implications for PKRA? It is a little more expensive overall (spectator higher, driver lower). We will need to give out wristbands to under 4 (\$4 cost, we charge \$5). We'll need to start charging people.

## Promotion Opportunity at ISM Raceway Phoenix Grand Prix Sat April 7

- 20' X 20' display space, 100 free tickets (normally \$60-\$112), and 2 pit wall signs for \$5,750 (regularly \$7,500). We might consider this for the future but not this year.

## COUNTY LEASE RENEWAL

- The county had a walk through the facility on March 12. They had a few cleanup action items for us.
- The plan is to release the RFP March 20, 2018 [it was].

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- The mandatory meeting is scheduled for April 5 on the PKRA Property.
- The County will offer the respondents either PKRA or AKA and or both to make proposals for. PKRA needs to decide what we want to do and also schedule a Board to Board meeting with AKA and PKRA.

## SKUSA Race May 4-6

- Contract still to be finalized, but we expect to make \$10,000-\$15,000.
- We won't get Thursday practice revenue, but Tom will promote practice the prior weekend (Apr 27-28) with PKRA managing and getting revenue, and recommends charging \$100 day for each driver. This practice would be SKUSA classes only.
- Recommended charge would be 30 cents per square foot parking (likely OTO from after our 4/21 race). SKUSA will collect, and we will send them an invoice. We'll need to keep track of it.
- We'll need to provide overnight security.
- Would like to seek SUP for 2 weeks prior to the SKUSA event to realize parking and practice revenue.
- Paul will request a SUP starting 4/18 allowing overnight occupied parking for Thursday-Sunday with a defined evacuation plan. Will need to deal with County and Flood Control as well as park gate.
- Paul has separate action item list that is needed to make this event profitable for PKRA
- Bernie will be site coordinator.
- We'll need help with cleanup and working at the track.

## Tire Contract Status

- Contract review in process but much as was proposed by Evinco.

## Finance

- Current Balance: \$44,668.71 as of March 12
- MG Peterson will be filing taxes in May
- 2017 Tax Year 1099's were given out.
- Profit and Loss for 2017 was handed out at the meeting.
- Opportunity to buy a Briggs Generators for \$350 ea (\$850 retail value) to be given away. Bernie will buy one. Perhaps a raffle.

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## Track / Facility

- Replaced Timing Device \$3,153
- Scales fixed. Consider annual PM - \$90 + \$72/hour. Yes, we'll do that.
- Quote from Paragon Sign Works for replacing 12 signs and Main Entrance Banner \$1,119.92. Expect additional quote for trailer sign, 2 rules signs, and the metal free standing entrance sign. Board Members approved going forward, and we'll need to get a quote for the rest of the signs.
- Donovan Dixon volunteered to remove weeds and fix the dirt edges and any other grading in exchange for free practice. We will need to make sure he uses the water wagon to control dust. He's not currently a member. It would be critical that he not disturb areas that were treated. Bernie will contact him.
- Fire extinguishers (at least 6) have a date of 2015, and need to be serviced. Curtis will call his guy.
- New Breakers for some of the lights and add lights in dark areas. Scott will get an electrician and work with Bernie. Roger Culver may get some lights donated. There are some cables that need to be cleaned. Scott will get an electrician to fix anything that's not safe.
- Conex A/C replacement. We can wait for now, and Scott will look into a deal. Potentially a scratch/dent sale for less than \$2,000.
- Modular Office for Registration – Rex Calderwood may be able to donate a unit, he is checking again. The alternative is to enclose part of the covered area. Should we move forward or wait?

## Rule Discussions

- Practice: We can't mix Jr 1 with adults. (Jr 1 can run with Jr 2).
- Neck Braces are required per PKRA 500.7 regardless of IKF rules.
- Membership: Parents who don't race have to pay \$50 more for a child who races than an adult who can have a membership in their own name. Proposal to have membership include one driver, who doesn't have to be the primary member. Additional drivers beyond 1 would still need to be added as family members at \$50 each. The board is supportive of this, and we will confirm at the April 9 meeting after Bill adjusts the Online forms, Paper form, and Spreadsheet.

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- Club Rules Need revision, as they don't match current practices. Bill will make revisions based on discussion at this meeting (see sections below) with a final vote at the April 9 meeting.

## PROPOSED CHANGE IN RULES TO MEET CURRENT PRACTICES (proposed by Bill)

- 1) Annual Pit Spot rental is described as being pro-rated (200.3 #4), but this is not practical with online purchase. Recommend changing this to say “Yearly rent expires with membership expiration, without proration”.
- 2) Remove 200.3 #13 (advertising signage) entirely, since there is a separate 200.4 section covering this, and the \$100 rate is obsolete anyway.
- 3) Change 200.3 Pit Spaces, #6 to “Pit space are first-come, first served during normal practice days”, and change the overall title of the section to 200.3 “Race Day Pit Spaces”
- 4) Change 200.5 Pit Passes last 2 sentences to “ The driver must present their membership card, find their name on the current membership list, or present evidence of recent membership purchase/renewal. Otherwise, they will be charged the applicable non-member practice rate.”
- 5) Change Platinum and Gold to Silver and Bronze respectively (primarily 300.2, but may be in other places). Previous board decisions made this change, but it was never reflected in the rules.
- 6) Change 300.4 Duration of Membership to remove proration from family member addition, since this is not practical for online processing. The first two sentences would be changed to the following sentence: “Membership to PKRA is for 12 months from the date of initial registration or renewal of the membership, without proration.”
- 7) Remove the 300.8 Member Service Contribution Status and 300.9 Service Contribution (Work Hours) Form sections, since this is not current process. The “Volunteer Hours Program” text would be removed from the 300.7 title, as well as point #5 of that section. Section 300.16 Board Member Exemption would also be removed.
- 8) Fix the wording of the first sentence under 300.13 to read “Any non-member who threatens legal action in writing or brings legal action against PKRA will automatically be prohibited access to the property under a Notice of No Trespassing under ARS 13-1502.”
- 9) Insert a third sentence in 500.14 “Alternatively, the starting positions

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for the first heat will be determined randomly by race officials, with the second heat positions being reversed.”

- 10) Insert a fourth sentence in 500.14 “In this format, drivers assigned the pole position in one of the two heats may not choose to start at the opposite side of the track; only the earned pole sitter for the main has this choice”.
- 11) Change 500.14 Sprint Racings Alternative Format last sentence to “Karts disqualified in one of the two heats will be scored as finishing last in that heat.”
- 12) Remove 400.5 Bodywork Rule. This is already covered in the IKF manual.

## Agenda Items Requested by Chris England.

- Race Qualifying Format. Qualifying instead of Pill Draw. We will discuss for the summer season.
- Trophies. Chris would like graduated trophies and higher quality.
- Request to change the ByLaws regarding Board members conflict of interest. Chris would like the bylaws changes to disallow anyone serving on the board who has a financial interest in the karting business.
- KA 100 Motor Program. Chris reports Tom K would like to work on a KA100 program with PKRA.