

Closed Board Meeting Agenda – August 16, 2021

Meeting Venue: Administration Office @ PKRA

Board Members

Micah Hendricks – Present

Bradly Jacks – Present

Curtis Ruth – Present

Bernie Lacotta -- Present

Randy Ray – Present

Rich Bowen – Present

Open Board Seat

- Members voted 4 to 1 to operate in the short-term with a vacant seat, while evaluating an appointee to fill the seventh seat. This item will remain on the agenda and will be discussed at subsequent meetings, until it is resolved.

Board Assignments

- President –
 - Micah Hendricks was nominated, accepted, and unanimously voted for.
- Vice President –
 - Curtis Ruth was nominated, accepted, and voted in at 4 to 1.
- Treasurer –
 - Randy Ray was confirmed, and accepted as the Treasurer, this was previously decided, no vote was necessary.
- Secretary –
 - Brad Jacks was nominated, accepted, and voted unanimously for.
- Training Director –
 - Rich Bowen was confirmed, and accepted the retention of this position.
- Facilities Manager –
 - Bernie Lacotta was confirmed, and accepted the retention of this position.

Operational Positions

The board discussed several open positions that the track needs to fill in order to maintain regular operations. These positions are listed in order of discussion;

- Tech Director – Oversight of rules on a track level.
 - This position is open, with several board members planning to reach out, and talk to potential candidates.

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- Race Director – Management of race day operations.
 - The board discussed the need to have race day operations remain separate from the board. This allows for impartial adjudication of contentious issues that may arise from race day, which need to be decided by the board. This was unanimously agreed upon.
 - Rich Bowen will spearhead the plan for this position in the long-term.
- Tech Inspector – Responsible for adherence to technical standards on race day
 - The board discussed the need to have race day operations remain separate from the board. This allows for impartial adjudication of contentious issues that may arise from race day, which need to be decided by the board. No objections were noted.
 - There were several people mentioned as a possible fit for this position. Multiple board members agreed to reach out to the parties discussed.
 - Bernie Lacotta will provide the tech tools on race day.
- Race day registration – Responsible for logging, and distribution of transponders, wrist bands, previous race trophies, as well as MSR issues.
 - The board feels that there are existing members in the team who are capable of filling this role. Rich Bowen will reach out to those members.

Other Business

- Member maintenance – Responsible for assisting members with annual membership, as well as distribution of member registry to the appropriate personnel.
 - Brad Jacks will fulfill this duty.
- Website maintenance – Responsible for regular updates to the website.
 - Brad Jacks will fulfill this duty, and cross-train Randy Ray.
- Calendar maintenance – Responsible for regular updates to the calendar.
 - This position is being filled by multiple members. Rich Bowen will follow up in order to get someone cross-trained.
- Track maintenance contract – Responsible for regular maintenance at the facility
 - Bernie Lacotta has been working on this and will remain responsible for the assignment of this task.
- Corporation Commission updates – Annual filing of board members
 - Brad Jacks will file.
- County participation reports – consolidated participation logs due to the county
 - Randy Ray will complete this task monthly.
- Alcohol policy – reiteration of track rules
 - Bernie Lacotta brought up two recent issues involving alcohol during race operations. The board agreed that we need to reiterate the policy, and enforcement procedures for failure to comply.
 - BJacks will make an update on the website.
- Establish meeting criteria – Agreed upon standards for conducting board meetings.
 - Robert’s Rules of Order was proposed, no objection was noted.

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- Establish Meeting frequency – Establish how often are board meetings conducted.
 - The board agreed to maintain a bi-weekly meeting schedule, rotating every other meeting between closed board, and open club meeting formats. No objections noted.
- Winter season race schedule – Decide race dates, and configuration for the upcoming race season.
 - Curtis Ruth agreed to put together multiple options for review at the next board meeting.
- Driver Camp – New driver training event
 - The board discussed the feasibility of conducting a multiple day event for beginners to learn the ropes of karting. This will be discussed further.
- Financial review
 - This task was not performed, as we are transitioning Treasurers at the time of the meeting.

Progress Updates

- New sign placement
 - Board members in attendance approved the placement of the new sign, fabricated by Scott C.
 - The sign placement will require fencing modifications at the Northern spectator area.
 - The board will reach out to club members for fencing contractor referrals.
 - The board members discussed a second sign at the entrance to B Grid, for driver convenience. This will be discussed further.
- Tire barriers
 - The “new” old tires have been moved into position at the vulnerable areas around the East side of the track.
- Broken bleacher plank
 - Not complete - Micah will reach out to Ryan Ruth to see if he can get this done prior to Summer Race #7
- Roofing repair at scales, and tech
 - Not complete – Rich Bowen, and Bernie Lacotta will look into this on 8/17/2021
- Track sealing & striping
 - Scheduled to start August 23rd, with an estimated completion date of August 24th.
 - Proposed resuming normal track operations on August 26th.
 - Bernie Lacotta is the POC for this task.
- Track lighting
 - Bernie Lacotta has multiple options for getting the missing brackets made, if need be. The bigger issue is that the contract was not fulfilled. Randy Ray, Bernie Lacotta, and Scott Jackson will share information, and a course of action will be determined.